

Section 1

Project or location

Great Leaps Adventure-Buckmore Park

Details of work & area (specify people, equipment, materials, substances, frequency & conditions)

The activities included within this risk assessment are:

Health and Safety – use of the Classroom (Indoor/Outdoor), Kitchen

Use of the outside/indoor space (activities, experience or education) and the use of a building are required at different times during a visit to Great Leaps Adventure. The activity/location (indoor/outdoor) will be decided by the Lead Instructor for the activities, experience or education. This risk assessment ensures that the selected environment used is safe and fit for purpose.

All Participants are supervised throughout.

Department (or business) supervising the work

Great Leaps Adventure

Now complete Section 2 (next page) – Use the tables below to assess the risks

| Likelihood of Harm | L | Probable Severity | S | Risk Rating R (LxS) | |
|--------------------|---|-------------------|---|---------------------|--------|
| | | | | | |
| Very unlikely | 1 | Trivial Injury | 1 | 1 to 6 | LOW |
| Unlikely | 2 | Minor Injury | 2 | | |
| 50/50 Likelihood | 3 | Moderate Injury | 3 | 7 to 14 | MEDIUM |
| Likely | 4 | Major Injury | 4 | | |
| Very Likely | 5 | Fatality | 5 | 15 to 25 | HIGH |

| Likelihood of Harm (L) | Probable Severity (S) | | | | |
|------------------------|-----------------------|----|----|----|---|
| | 1 | 2 | 3 | 4 | 5 |
| 1 | | | | | |
| 2 | 4 | 6 | 8 | 10 | |
| 3 | 6 | 9 | 12 | 15 | |
| 4 | 8 | 12 | 16 | 20 | |
| 5 | 10 | 15 | 20 | 25 | |

People at risk

Participants/staff/members of the public.

Comments

This document covers the risk assessments and policy for the health and safety across Great Leaps Adventure Venues.

Date for re-assessment or review (default to 12 months from date below): 30th March 2026

Risk Assessor: Graeme Pryke

Date: 30th March 2026



Section 2 – Kitchen

| Hazards & Dangers | Possible Harm | Control Measures in Place | LH | PS | RR | Further Action |
|------------------------|---|--|----|----|----|----------------|
| Slips, Trips and Falls | Arm, neck, back, head and leg injuries to all parties on site | Procedure document in place. Sign in place to ensure correct footwear is worn. No equipment kept on the floor. Scheduled cleaning and maintenance checks 'Wet Floor' Signs available | 2 | 3 | 6 | |
| Electric Shock | Burns, death | Yearly PAT testing. Scheduled cleaning and maintenance checks. Equipment serviced annually. All electrical repairs are carried out by a qualified person. Faulty equipment removed and replaced. | 1 | 5 | 5 | |
| Other | Scalds and burns | Procedure document in place. Oven Gloves Provided. Drip tray to urn provided. Groups advised to place tea towels provided and use caution when plate warmer is on. | 2 | 4 | 8 | |
| Biohazards and sharps | Cuts, death | Procedure document in place (see Kitchen Manual' folder in kitchen). First Aid box ('Small") provided in kitchen. | 2 | 5 | 10 | |

Section 2 – Classroom (Indoor/Outdoor)

| Hazards & Dangers | Possible Harm | Control Measures in Place | LH | PS | RR | Further Action |
|--|--------------------------------------|--|----|----|----|----------------|
| Other- Members of the public without business at Centre or accessing land to cross onto public footpath in close proximity with participants | Possible Injury to all parties | Advice to walkers indicating stile and requesting they observe privacy to users and perimeter pathway behind a post and rail fence to control limits of public access (the Permissive Path) reducing foot traffic at unloading area and car park | 1 | 5 | 5 | |
| Vulnerable children and adults | Safeguarding All Parties | Staff wear coloured polo shirts or sweatshirts with logo and name of Centre. Staff and Volunteers wear name badges | 1 | 4 | 4 | |
| Slips trips and falls on main field or teaching area | Arm, leg, back, head and neck injury | Group currently advised of safety considerations when outside. The grass is mowed regularly and inspected for any holes etc. Groups are advised during very wet weather that the field is not suitable for use. Rounders and Camping Area is roped-off/sectioned from field and groups are advised in that this area is out-of- bounds . | 1 | 3 | 3 | |
| Falling branches, shells/nuts and objects from the trees | Arm, leg, back, head and neck injury | Make users aware of the seasonal changes that could result in shells/nuts falling from the trees. If any loose branches or tree concerns are spotted, report to Buckmore Park Centre Manager immediately and move the group away from the area. | 2 | 5 | 10 | |



Section 2 – Classroom (Indoor/Outdoor)

| Hazards & Dangers | Possible Harm | Control Measures in Place | LH | PS | RR | Further Action |
|----------------------------|--------------------------------------|--|----|----|----|----------------|
| Steps into classroom | Arm, leg, back, head and neck injury | Advise all parties when entering and exiting the indoor classroom to take care when stepping up and down. A sign is visible advising all to mind the step. | 1 | 5 | 5 | |
| Classroom equipment misuse | Arm, leg, back, head and neck injury | Brief all parties on acceptable behaviour (Behaviour policy in place) within the classroom and while on site. Apply the behaviour policy and remove equipment from use or, the people from the equipment, as required to safeguard all or the individuals at risk. | 1 | 5 | 5 | |

CHILD PROTECTION

Our policy is consistent with current good practice in this area and meets current statutory requirements. Disclosure and Barring Service (DBS) checks are carried out on all staff.

SUPERVISION WHEN NOT ON ACTIVITIES

This is the responsibility of the group leader.

EQUIPMENT

All Specialist equipment is provided.

All equipment provided will be fit for purpose and is inspected. Records of equipment checks are available for inspection on site.