

Section 1

Project or location

Great Leaps Adventure-Buckmore Park

Details of work & area (specify people, equipment, materials, substances, frequency & conditions)

The activities included within this risk assessment are:

Archery

Participants partake in the activity of Archery, as part of their enrichment, education provision or therapeutic engagement. This activity will take place at appropriate times which link to the participants’ main experience aim.

All participants are supervised throughout.

Department (or business) supervising the work

Great Leaps Adventure

Now complete Section 2 (next page) – Use the tables below to assess the risks

Likelihood of Harm	L	Probable Severity	S	Risk Rating R (LxS)	
				Score	Category
Very unlikely	1	Trivial Injury	1	1 to 6	LOW
Unlikely	2	Minor Injury	2		
50/50 Likelihood	3	Moderate Injury	3	7 to 14	MEDIUM
Likely	4	Major Injury	4		
Very Likely	5	Fatality	5	15 to 25	HIGH

Likelihood of Harm (L)	Probable Severity (S)				
	1	2	3	4	5
1	1	2	3	4	5
2	2	4	6	8	10
3	3	6	9	12	15
4	4	8	12	16	20
5	5	10	15	20	25

People at risk

Participants/staff/members of the public. All have completed a medical/physical activity readiness questionnaire prior to commencement of their activity.

Comments

These activities are part of an identified activity/experience requested by an external party and provided by Great Leaps Adventure.

The activity content and all the various physical abilities for the group have been considered and it is deemed a medium risk activity.

Date for re-assessment or review (default to 12 months from date below): 30th March 2026

Risk Assessor: Graeme Pryke

Date: 30th March 2026

Section 2

Hazards & Dangers	Possible Harm	Control Measures in Place	LH	PS	RR	Further Action
<p>Injury caused by:</p> <p>Jewellery / clothing / hair becoming caught in the string</p> <p>Walking into an arrow Bow limbs breaking</p>	Instructors, group and other visitors	<p>Watches, bracelets, rings and dangly earrings should be removed (if possible, if not taping over) and long hair and toggles/drawstrings on jumpers tied back to prevent them getting caught in the bow string</p> <p>Groups instructed not to draw bows without arrows as bow limbs could be damaged, causing injury</p> <p>Instruction is provided on collecting the arrows to prevent people walking into them</p> <p>Any lost arrow should be looked for straight after losing, if not found then must be reported to the lead instructor and noted on the diary to keep looking for it</p> <p>Maximum of 6 students at the shooting line per instructor.</p> <p>Immediate access to a first aid kit by an instructor at all times</p> <p>Mobile phone is required to be taken to the site of activity by the I/C Instructor</p> <p>Relevantly qualified staff to run the session</p> <p>Not allowing bows and arrows to be left together unattended at any time</p>	2	3	Low	
<p>Injury caused by:</p> <p>Inappropriate range set up Malicious behaviour</p>	Instructors, group and other visitors	<p>Safety briefing to include range rules and expectations</p> <p>Warning signs to be displayed around the area at access point</p> <p>Checking behind the stop net regularly to ensure no one is behind</p> <p>Close control of the range</p> <p>Abandon session if bad behaviour could affect the safety of the group</p>	1	5	Low	



CHILD PROTECTION

Our policy is consistent with current good practice in this area and meets current statutory requirements. Disclosure and Barring Service (DBS) checks are carried out on all staff.

SUPERVISION WHEN NOT ON ACTIVITIES

This is the responsibility of the group leader.

EQUIPMENT

All Specialist equipment is provided.

All equipment provided will be fit for purpose and is inspected. Records of equipment checks are available for inspection on site.